 

**Children’s Services Data Analyst Apprenticeships – Application Form**

I**ntroduction**

Thank you for your interest in the Data to Insight Children’s Services Data Analyst Apprenticeship. Corndel have worked in partnership with Social Finance, supported by the CS-NPIMG (the national organisation for children’s services performance and information managers) to design an apprenticeship programme which will support you in your role as Data Analyst. More information can be found <https://www.datatoinsight.org/apprenticeships>.

Please check the eligibility criteria below before you start to complete your application form. Your Line Manager will also need to complete a short supporting statement.

|  |
| --- |
| 1. Are you applying for the Level 4 course or Level 3 course?
 |
|   [ ]  **Level 4 Data Analyst course**Is aimed at those who:* Are manipulating and analysing data in their daily role
* Want to learn more about the core concepts of data analysis, database structures, statistics and probability
* Want to focus on data management, advanced analytics and data visualisation, including some programming to streamline processes and enhance outputs

  [ ]  **Level 3 Data Professional course** Is aimed at those who:* Do **not** primarily analyse large amounts of data in their role but need to understand and interpret data to make decisions
* Would like to learn more advanced techniques to manipulate and visualise data without using programming languages
* Want to focus on topics such as data storage, data integration, data storytelling and data insights

   |

|  |
| --- |
| 1. Eligibility
 |
| Please ensure you are eligible for the Data Children’s Services Analyst Apprenticeship and confirm the following: [ ] Live in England 50% of the year  [ ] Lived in the EU for the previous 3 continuous years [ ] Not in full time education [ ] Not participating in another apprenticeship programme  |

To be completed by the applicant:

3. Applicant details

|  |  |
| --- | --- |
| Name   |   |
| Job Title  |   |
| Email   |   |
| Phone Number  |   |
| Hours Worked |  |
| Local Authority  |   |

4. Apprenticeship lead/Manager details - Please can you provide the contact details of the Apprenticeship lead at your Local Authority. We require these details to be able to successfully enrol you on to the programme.

|  |  |
| --- | --- |
| Name   |   |
| Job Title  |   |
| Email   |   |
| Phone Number  |   |

|  |
| --- |
| 1. Do you already hold any qualifications in data analytics? If your relevant qualifications are from short courses (5 days or less), please feel free to provide an overview of your learning instead of a full list
 |
|            |

|  |
| --- |
| 1. How will you demonstrate the knowledge and skills you have learnt on the programme in your job? Max 200 words

  |
|            |

|  |
| --- |
| 1. This course is a significant commitment. How will you ensure you meet your objectives and complete the programme? Max 200 words

  |
|         |

|  |  |
| --- | --- |
| 8a. Which of the following activities form part of your current work? Please check all that apply and add any additional thoughts or comments in the box below.  | 8b. In which of the following areas would you most like to develop skills and experience? Please check all that apply and add any additional thoughts or comments in the box below. |
| [ ] Running monthly reports  [ ] Building dashboards [ ] Building/maintaining databases[ ] Analysing complex datasets[ ] Performance analysis[ ] Extracting/manipulating data[ ] Programming in SQL or similar[ ] Programming in Python or similar[ ] Creating data reports[ ] Using data visualisation software, eg PowerBI or Tableau[ ] Interpreting data for decision making[ ] Forecasting[ ] Team management[ ] Advocating for evidence-based decisions[ ] Completing statutory data returns[ ] Other | [ ] Running monthly reports  [ ] Building dashboards [ ] Building/maintaining databases[ ] Analysing complex datasets[ ] Performance analysis[ ] Extracting/manipulating data[ ] Programming in SQL or similar[ ] Programming in Python or similar[ ] Creating data reports[ ] Using data visualisation software, eg PowerBI or Tableau[ ] Interpreting data for decision making[ ] Forecasting[ ] Team management[ ] Advocating for evidence-based decisions [ ] Completing statutory data returns[ ] Other |
|         |  |

|  |
| --- |
| 9. Which of the following data domain/s are relevant to your current role?  |
| [ ] Looked after Children[ ] SEN[ ] Social Care[ ] Performance Analysis[ ] Business analysis[ ] Youth Justice[ ] Education[ ] Other - Please specify below: |
|  |

To be completed by your Line Manager:

1. Line Manager details

|  |  |
| --- | --- |
| Name   |   |
| Job Title  |   |
| Email   |   |
| Phone Number  |   |
| Local Authority  |   |

|  |
| --- |
| 1. Please tell us why you feel this individual should be put forward for this programme. How will you support the learner to find the time required to complete the programme? Max 200 words

   |
|           |

|  |
| --- |
| 1. Please review the course’s software whitelisting document, and note how you will ensure that the learner has access to the listed software or appropriate alternatives. Please also provide any further notes you think may be useful to the course co-ordinators.

  |
| [ ]  Standard Installation (most desirable) |
| [ ]  Use of a personal PC (less desirable) |
| [ ]  The learner will need to access the software through online tools (least desirable) |
|           |

Once complete, please forward your application form to Georgina.pym@eastsussex.gov.uk